In making material available online we have acted on good faith. However, despite these safeguards, we recognise that from time to time material published online may be in breach of copyright laws, contain sensitive personal data, or include content that may be regarded as obscene or defamatory. If you are concerned that you have found material on our website, for which you have not given permission, contravenes privacy laws, is obscene / defamatory and in terms of copyright law is not covered by a limitation or exception, please contact us in writing stating the following:

1. Your contact details.

2. The full details of the material.

3. The exact and full url where you found the material.

4. If the request relates to copyright, provide proof that you are the rights holder and a statement that, under penalty of perjury, you are the rights holder or are an authorised representative.

5. The reason for your request including but not limited to copyright law, privacy laws, data protection, obscenity, defamation etc.

Contact Details: politicalsettlements@ed.ac.uk

Upon receipt of notification the ‘Notice and Takedown’ procedure is then invoked as follows:

1. We will acknowledge receipt of your complaint by email and will make an initial assessment of the validity and plausibility of the complaint.

2. If plausible we will contact you to try to resolve the issue swiftly and amicably and to the satisfaction of both parties, the material being taken down in the interim, with the following possible outcomes:

   - The material is retained on our website unchanged.
   - The material is retained on our website with changes.
   - The material is permanently removed from the website.